



February 7, 2014
General Membership Meeting Minutes

Location

Illinois School of Professional Psychology at Argosy University

In Attendance

Peter Battista - Adler
Tim Mulligan- Valparaiso University
Kristy Engel - Roosevelt University
Mary Grigar - Roosevelt University
Anne Kubal - Insight Behavioral Health Centers
Paul Cantz - Adler
Michelle Emerick - Howard Brown Health Center
Rufus Gonzales – Loyola
Jeanette Simon – UIC Counseling Center
Christine Yoo – Genesis Therapy Center
Dan Barnes – Adler ACHS
Christopher Rector – ISPP
Miki Koyama – Northeastern IL University
Anmol Wolff – Trinity Christian College
Bonnie Hassan – Trinity Services
Mary Worden – PrimeCare
Nancy Soro – Salena and Associates
Margaret Smith – ISPP
Shikere Gupta – ISPP
Joe Grybek – NIU
Keelah Voll – Cornerstone Counseling Center of Chicago
Reema Obard – TCSP
Misty Mann – TCSP
Crystal Kannanken – Center on Halsted
Colin Ennis – TCSP
Dina Glaser – TCSP
Mark Matuszerski – NIU
Charles Titus Boudreaux – Illinois State University
Nancy Easton – SAIC Wellness Center
Olena Vasilik – JCFS
Kristen Wright - ISPP

Start Time

1:04pm

Committees and Reports

Treasurer's Report

- Practicum Fair Cost: \$1,071
- \$350 for rent, \$100 for honorariums, \$134 for liability insurance, \$25 for supplies, \$462 for food
- Waiting on cost for set up
- Bought pens for \$369
- We have collected \$8,100 in dues
- \$450 collected in Prac Fair registration payments.
- Rufus asked how much money is in the checking account. Answer: approximately \$11,400
- There are currently 54 practicum sites that are members of ACEPT

Professional Development Committee (Mary)

- Working on plans for ACEPT conference
- Working on finding an EC speaker for ACEPT Conference, which will be at Roosevelt University on May 9th.

Membership Committee (Anne)

- Cleaning up our email distribution list.
- If you have new contact information please let Anne know.

Guidelines Committee (Michelle)

- Developed this year's practicum application guidelines (see below).

Bylaws Committee (Paul)

- Committee has made revisions to the Bylaws. The EC will look through revisions and provide feedback. The proposed revisions will be sent to ACEPT members for feedback. The final draft of the Bylaws will be voted on at the next meeting.
- Some of the major revisions include shifting the mission a bit, adding an extra seat to the EC to split the treasurer and secretary positions, streamlining some of the language used, changing when EC positions switch over, and parliamentary procedures (ie: using Robert's Rules of Order).
- If interested in joining the Bylaws Committee please contact Paul Cantz.

Student Executive Board (Kristy)

- Developing a Facebook group for use by students of member academic programs to arrange carpooling.

- Will put a link on ACEPT page.
- Will add some security measures, such as requiring students to use a student email address.

Old Business

Practicum Fair Summary and Discussion (Eunice)

- More sites attended this year than last year – 61 or 62 sites attended (2 registered but did not show)
- 82 site representatives and 300 students attended
- Students rated the Fair lower than supervisors.
- Student qualitative feedback included: not enough diagnostic sites, prefer to see the list of sites that will attend beforehand, people were friendly, like handouts, and it was rather crowded.
- The possibility of renting out a bigger space was brought up during the meeting but a bigger space would be very expensive.
- Site representative qualitative feedback included: maybe group sites together by type, want to see more advanced students, and there were not many students from local schools.
- Some schools that are not members asked if they could attend (such as Loyola Pastoral, Moody). Informed those academic programs they could come to the fair for free the first year and see if they want to join the following year.
- Discussed if students need more clarification on what the Fair is and what to expect. Perhaps some are expecting it to be more networking. Some students asked site reps about postdoc positions, so it appears some are thinking ahead.
- Discussed the pros and cons of listing the type of prac opportunities sites offer on the sign posted on their table. If listed, students will know if a site is an option for them. If not listed, maybe students will talk to reps from sites they could apply to in future years.
- Discussed if having more space, having students come in staggered shifts so it's not too crowded, and making the Fair longer would be helpful. There was a question as to whether it was 2.5 hours long in the past (it was only 2 hours long this year). It was explained that the reason for the shift to 2 hours was because students did not come at the end in past years. It was proposed that letting students know that they do not have to come right at 9am (and that they come any time before it ends) may help make it less crowded. Having an order to the tables may help it feel less crowded (ie: alphabetical). It was mentioned that it helps site reps to be able to speak to students in groups so they do not have to repeat things all day.
- The practicum guidelines discussions were well attended. There appeared to be fewer students at the student discussion, perhaps because the room was in a different building. The student networking event was not well attended. The point was to provide an opportunity for term applicants to speak to students who have already been on prac. Most of attendees were first years. A future panel of volunteers would be helpful. It was proposed that it may be helpful to have APAGS do a panel discussion at the Fair next year.

- It was proposed that it may be helpful to set up the Fair so the discussion is in the middle and students talk to site reps before and after the discussion.
- Several people stated that having students be prepared to ask better questions instead of "tell me about your site" would be helpful. Perhaps it would help if students learn about sites ahead of time and be more prepared by checking their school's site database and past student evals of sites. It was pointed out that it may be better if students do not have the list so they just attend and learn about sites they may not have thought about otherwise.

Conference Update (Mary)

- Looking for people to help with conference committee.
- The ACEPT Conference will be May 9th at Roosevelt University

Match guidelines and dates (Michelle)

- Michelle thanked the committee for their hard work.
- Today is the first day that students can send out applications.
- March 7 – Sites should let students know if they are still being considered
- March 21 – Prenotification begins at 9am. Sites will email students to let the student know if they are being ranked, making the student an offer on March 24th, or the student is out of the running. Students can only decline, not accept prenotification offers. Email templates are available on our website for sites to use.
- Students are to consider and rank offers over the weekend
- March 24th at 9am - Sites send offer emails to students. Students have one hour to accept, hold for the rest of the hour, or decline an offer. If a student does not respond in one hour the offer is void and a site can move on to the next student on the rank list. The offer period ends at 4pm (no more offers can be made after this time). If your site still has practicum positions available at this time, please email the school you partner with and let them know. The Clearinghouse begins on March 26th. Schools can begin working with students that are in the Clearinghouse on March 25th.
- There were no questions or comments about the process.
- See detailed guidelines, flowcharts, templates, etc on our website.

New Business

Nominations for 2014-2015 President Elect (Tim)

- Nominations for President Elect are open. Submit nominations to Tim via email before the next meeting.
- If there is more than one nominee there will be an electronic vote.
- If the Treasurer/Secretary position is split into two position nominations for the Secretary position will be accepted.

Upcoming meeting dates/locations (Tim)

- Our next meeting will be May 9th at Roosevelt University. It will be part of the ACEPT Conference.
- The following meeting will take place on August 1st. We are currently looking for a school to host the meeting. If you are interested in hosting please let Tim know

Announcements

- **Anne**
 - If you have updated contact info please inform Anne or ACEPT to let us know
- **Mary**
 - Local university counseling centers have been talking about having their postdocs get together (many of these sites only have one).
 - Discussed if we could offer an opportunity for postdocs to get together as part of the ACEPT meeting (perhaps in another room).

Continuing Education Presentation (2pm-3pm)

Healthcare Reform: Opportunities and Challenges for the Behavioral Health Field
Jeffrey A. Coady, Psy.D. ABPP
SAMHSA Region V Administrator