



**February 7th, 2020**

**General Meeting Minutes**

**Main Location: DePaul University Lincoln Park Campus  
2250 N. Sheffield Avenue (Student Center), Chicago IL 60614  
Room 324**

**Satellite Location: Northwestern University  
555 31st Street, Downers Grove, IL 60515  
White Oak Hall  
Room 202**

**12:00 - 1:00 pm: Lunch/Networking Social**

**1:00 - 2:00 pm: General Meeting**

**2:00 - 3:30 pm: CE Presentation by Dr. Chris Rector, ISPP at National Louis University "Grief Assessment/Intervention Targets: Evidence-Based Updates"**

**Thank you to Anmol for setting up the DePaul Primary Site and Misty for setting up the Northwestern Satellite Site!**

Committees and Reports

- Treasurer Report
  - **Thank you for paying Membership Fees**
    - If you still need to pay: please contact Dr. Audra Marks, ACEPT Treasurer, at [Audra.marks@hoffmanstates.org](mailto:Audra.marks@hoffmanstates.org)
  - **ACEPT Conference is on May 15th, 2020**
    - **Registration Fees:**
      - **Members \$20**
      - **Nonmembers \$40**
      - **Students \$10**
- Guidelines
  - **Applications Begin: Friday, January 31st, 2020**
  - **Interviewed Notification by: Monday, March 2, 2020 @ 4:00 pm**
  - **Pre-Notification Day: Friday, March 13, 2020 @ 9:00 am**
  - **Notification Day: Monday, March 16, 2020 @ 9:00 am**
  - **The Clearinghouse: Wednesday, March 18, 2020 @ 9:00am**
- Professional Development
  - **ACEPT Conference on Friday May 15th, 2020**

■ **Presenter: Dr. Bill Gorman & Colleagues**

- Student Development
  - Students will be supporting ACEPT Conference in May
- Grant Committee
  - Google Feedback Forms sent to ACEPT Diagnostic/Assessment Grant Recipients
- Bylaws Committee – on hiatus

Old Business

- Ad Hoc Practicum Site Database Development Committee Chair on hold at this time:
  - Receiving mixed reviews about exploring the Match/Database Development and need for an additional Committee
  - Please contact the ACEPT EC Committee with any additional questions, concerns or suggestions at [acceptchicago@gmail.com](mailto:acceptchicago@gmail.com)
  - Discussions are in process about ways to increase access to Universal Site Form information, possibly thru the ACEPT website.
- Fund for housing or financially insecure students:
  - Recent discussions with IPAGS and additional resources
  - Future goals include setting up an “Open Meeting” with the ACEPT community
    - Reviewed idea of establishing a subcommittee to support this initiative
    - Please email [acceptchicago@gmail.com](mailto:acceptchicago@gmail.com) if interested
- Posting Postdoc Positions to the ACEPT website:
  - Currently focusing on local region postings and consider expanding after the pilot
  - Positions are posted on the 1st of the month:
    - Please send posting information with the exact details you wish to be posted to [acceptchicago@gmail.com](mailto:acceptchicago@gmail.com) prior to the 1st of the month
    - Please re-submit each month to ensure your position information will be posted

New Business

- Practicum Fair
  - Review of Practicum Fair Survey Results
  - Practicum Fair Location for 2020 TBD
- **Annual ACEPT Conference**
  - **Friday, May 15th @ Loyola University (downtown campus)**
  - **Presenter: Dr. Bill Gorman & Colleagues**
  - Invitation will be sent out for Poster Presenters

- **Executive Committee Election in April 2020**
  - **President Elect: 3 yr. Position**
    - (1st yr. as President Elect, 2nd yr. as President, 3rd year as Past President)
  - **Treasurer: 2 yr. Position**
- Nomination Forms to be sent out late February
  - **Deadline for Nominations: Wednesday, April 1st, 2020**
- **General Announcements:**
  - Recognition: Phil Gross is Retiring
  - Discussion: International Students limited to working 20 hours a week at an extern/practicum site:
    - Some sites discussed submitted a letter or making notations to address the hours to be worked or completed
    - An Academic Training Director made point that academic training programs should be guiding discussion about how to support international students
    - It was suggested that academic programs consult with immigration attorneys, their legal counsel, and others
  - Extern/Practicum Applications:
    - If accepting applications: consider creating and sharing a general site application email versus one that changes each year
    - ACEPT consider sending an email of reminders such as guidelines, dates, etc. before the start of Extern/Practicum Application season starts
  - Professional Development Requests:
    - Additional information about how to support International Students
    - Connections Agency Interested in Diversity & Inclusion Topic Trainings
      - if interested please contact [ggrant@newconnectionsacademy.net](mailto:ggrant@newconnectionsacademy.net)